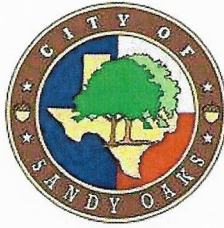


Mayor
Michael Martinez, Jr.
Alderman Place 1
John Crickmer
Alderman Place 2
David Tremblay
Alderman Place 3
Lamar McNeal



Alderman Place 4
CJ Walker
Alderman Place 5/Mayor Pro Tem
Monica Madero
City Administrator
Dr. Jamaine Johnson
City Attorney
Cassandra C. Ortiz
City Secretary
Delma Doyal

**CITY COUNCIL OF THE CITY OF SANDY OAKS, TEXAS
REGULAR MEETING AND PUBLIC HEARING MINUTES
SEPTEMBER 10, 2026, AT 6:30 P.M.**

1. Call to order and quorum call. 6:32 PM Crickmer-✓ Tremblay-✓ McNeal-✓ Walker-✓
Madero(zoom)-✓ Martinez-✓
2. Pledge of Allegiance. The Pledge of Allegiance to the United States Flag and the Texas State Flag were recited.
3. Public Hearing to consider the proposed 2026 tax rate increase to support the Budget for Fiscal Year 2027 beginning October 1, 2026 and ending September 30, 2027. This time is provided for citizens to address the Mayor and Council on the proposed 2026 tax rate to support the 2027 Fiscal Year budget, which proposed rate is not to exceed \$0.356390 on each \$100 valuation of property. Please limit your time to a period not to exceed three (3) minutes.
 - a. Discuss and/or possible action by record vote on an ordinance adopting the levying of Ad Valorem Taxes for 2026 for the use and support of the municipal government for the City of Sandy Oaks, Texas for the Fiscal Year 2027 beginning October 1, 2026 and ending September 30, 2027 not to exceed \$0.356390 on each \$100 valuation of property; providing for apportioning each levy for specific purposes; providing when taxes shall become due and when same shall be delinquent if not paid; providing for a severability clause, and providing for an effective date. (Mayor Martinez Jr.)
Opened: 6:37
Citizen in person had no comments.
Citizens online had no questions regarding public hearing.
Ended: 6:38 PM
Motion: Approve an ordinance adopting a tax of .331071 on each \$100 valuation for general maintenance
1st – Alderman McNeal
2nd – Alderman Crickmer
Crickmer – Yes
Madero – Yes
McNeal – Yes
Walker – Yes
Tremblay – Yes
Passed: Unanimously
Motion: Approve an ordinance adopting a tax of .025319 on each \$100 valuation for the interest and sinking fund
1st – Alderwoman Walker
2nd – Alderman Crickmer
Crickmer – Yes
Madero – Yes
McNeal – Yes

Walker– Yes

Tremblay– Yes

Passed: Unanimously

Motion: Approve an ordinance 2026-281 adopting a tax of .356390 on each \$100 valuation, which is a 3.5% increase

1st – Mayor Pro Tem Madero

2nd – Alderman McNeal

Crickmer – Yes

Madero – Yes

McNeal – Yes

Walker– Yes

Tremblay– Yes

Passed: Unanimously

Motion: Adopt Ordinance 2026-281 adopting and levying Ad Valorem taxes for the use and support of municipal government for the 2027 Fiscal year

1st – Alderman McNeal

2nd – Alderman Tremblay

Alderman Crickmer – Yes

Alderman McNeal – Yes

Mayor Pro Tem Madero – Yes

Alderwoman Walker – Yes

Alderman Tremblay – Yes

Passed: Unanimously

4. Citizens to be heard. People wishing to speak may sign up with the City Secretary in the time and manner indicated above.

Speaker: Ashley Cunningham – To address demotion and pay reduction.

Speaker: Felipe Hernandez – Brief introduction to the city, as he will now be the new IT professional supporting Sandy Oaks

5. Mayor & Administrator Announcements/Updates

- a. Proclamation - Presentation by Mayor Martinez Jr. of a Proclamation designating September 15 through October 15, 2026, as National Hispanic Heritage Month. (Mayor Martinez Jr.)
- b. Proclamation - Presentation by Mayor Michael Martinez Jr. of a Proclamation designating October 6, 2026 as National Night Out. (Mayor Martinez Jr.)
- c. Award presentation recognizing Community Center volunteers for their years of dedicated service hours. (City Administrator Johnson)
- d. The City of Sandy Oaks has received a Land Use Plan amendment application from Fidel Ramirez Delgado, d/b/a El Tamalito de Tejas, 21945 Priest Road, and will publish notice of the public hearing in the Wilson County News no less than 15 days prior to the hearing. (City Administrator Johnson)

6. Consent Agenda – All matters listed under the Consent Agenda are considered routine by the City Council of the City of Sandy Oaks and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- a. Approve minutes from August 27, 2026 Regular City Council and Public Hearing Meeting. (Mayor Martinez Jr.)

Motion: Postpone until next scheduled meeting.

1st – Mayor Pro Tem Madero

2nd – Alderman Crickmer

Passed: Unanimously

- b. Approve minutes from August 13, 2026 Regular City Council and Public Hearing Meeting. (Mayor Martinez Jr.)

Motion: Postpone until next scheduled meeting.

1st – Mayor Pro Tem Madero

2nd – Alderman Crickmer

Passed: Unanimously

- c. Approve minutes from July 28, 2026 Special Meeting and Public Hearing. (Mayor Martinez Jr.)

Motion: Postpone until next scheduled meeting.

1st – Mayor Pro Tem Madero

2nd – Alderman Crickmer

Passed: Unanimously

- d. Approve Milestone 3 (Go-Live Acceptance) under the City's website development agreement with Ventured Sole LLC, dated April 17, 2026, in the amount of \$7,200.00. (Mayor Martinez Jr.)

Motion: Approve Milestone 3 (Go Live Acceptance)

1st – Mayor Pro Tem Madero

2nd – Alderman McNeal

Passed: Unanimously

- e. Approve Invoice 17870 from Angel Armor (Body Armor Grant) Not to Exceed \$17,744.50. (Mayor Martinez)

Motion: Approve Invoice 17870 Angel Armor (Body Armor Grant)

1st – Alderman Tremblay

2nd – Alderwoman Walker

Passed: Unanimously

7. Staff and Committee Reports

- a. Animal Control: Updates/Announcements and presentation of the monthly report with possible discussion and/or action. (City Administrator Johnson)

No Action Taken

- b. Code Enforcement Officer: Updates/Announcements and presentation of the monthly report with possible discussion and/or action. (City Administrator Johnson)

No Action Taken

- c. Community Center: Updates/Announcements and presentation with possible discussion and/or action. (City Administrator Johnson)

No Action Taken

- d. Municipal Court: Updates/Announcements and presentation of the monthly report with possible discussion and/or action (City Administrator Johnson)

No Action Taken

- e. Park Advisory Committee: Updates/Announcements with possible discussion and/or action, presented by Alderman Crickmer. (City Administrator Johnson)

No Action Taken

- f. Police Department: Updates/Announcements and presentation of the monthly report with possible discussion and/or action, presented by Police Chief Alvarez. (City Administrator Johnson)

No Action Taken

- g. City Maintenance: Updates/Announcements with possible discussion and/or action. (City Administrator Johnson)

No Action Taken

8. Administration – Unfinished Business

- a. Financial Report: Report on income and expenses for July 2026 with possible discussion and/or action. Presenter: City Secretary Doyal (City Administrator Johnson)

Motion: Accept Financial Report as Presented

1st – Alderman Crickmer

2nd – Alderman McNeal

Passed: 4-1 with Mayor Pro Tem Madero objecting

- b. Financial Report: Report on income and expenses for June 2026 with possible discussion and/or action. Presenter: City Secretary Doyal (City Administrator Johnson)

Motion: Accept Financial Report as Presented

1st – Alderman McNeal

2nd – Alderwoman Walker

Passed: Unanimously

- c. Discuss and/or possible action on an ordinance adopting the 2027 Fiscal Year Budget beginning October 1, 2026 and ending September 30, 2027 for the City of Sandy Oaks, by record vote or postpone adoption of the Fiscal Year 2027 Budget to a later date. (Mayor Martinez Jr.)

Motion: Eliminate the Lieutenant position and take 49,500 of that budget to a 3rd Police Patrol Position

1st – Alderman Tremblay

2nd – McNeal

Passed: Unanimously

Motion: Adjust Police Dept TMRS from 19,675 to 18,250

1st – Alderman Tremblay

2nd – Alderman McNeal

Passed: Unanimously

Motion: Strike Public Works in the budget and to replace it with City Maintenance

1st – Mayor Pro Tem Madero

2nd – Alderwoman Walker

Passed: Unanimously

Motion: Allocate 31,200 to City Maintenance worker #2, increase TMRS from 2,400 to 3,960

1st – Alderman Tremblay

2nd – Alderman Crickmer

Passed: Unanimously

Motion: Instead of ½ of City Administrators' salary being pulled from the Investment Fund, withdraw 45,000 and to amend the budget from 50,000 to 45,000

1st – Alderman McNeal

2nd – Alderman Tremblay

Passed: Unanimously

Motion: Reduce Street signs from 3,500 to 500.

1st – Alderman Tremblay

2nd – Alderwoman Walker

Passed: Unanimously

Motion: Reduce tools and equipment from 2,500 to 1,500

1st – Alderman Tremblay

2nd – Alderman McNeal

Passed: Unanimously

Motion: Reduce ACO training from 2,000 to 1,000

1st – Mayor Pro Tem Madero

2nd – Alderman McNeal

Passed: Unanimously

Motion: To strike supervisor from budget and to reduce ACO Supervisor budget from 52,000 to 48,000

1st – Alderman Tremblay

2nd – Alderwoman Walker

Passed: Unanimously

Motion: Adjust Animal Control TMRS from 4,850 to 4,650

1st – Mayor Pro Tem Madero

2nd – Alderman McNeal

Passed Unanimously

Motion: To approve the amendments and document that the mayor provided to replace the original budget.

1st – Tremblay

2nd – McNeal

Passed: Unanimously

Motion: Move to approve the 2027 Fiscal Year budget, October 2026 – September 2027

1st – Alderman McNeal

2nd – Alderman Crickmer

Alderman Tremblay - Yes

Alderman Crickmer – Yes

Alderman McNeal – Yes

Mayor Pro Tem Madero – Yes

Alderdwoman Walker – Yes

- d. Discuss and/or possible action on an ordinance ratifying the property tax increase reflected in the 2027 Fiscal Year Budget beginning October 1, 2026 and ending September 30, 2027, by record vote. (Mayor Martinez Jr.)

Motion: To adopt an ordinance ratifying the property tax increase reflected in the 2027 Fiscal year budget.

1st – Alderman McNeal

2nd – Alderman Tremblay

Alderman Crickmer – Yes

Mayor Pro Tem Madero – Yes

Alderman McNeal - Yes

Alderdwoman Walker – Yes

Alderman Tremblay - Yes

Passed: Unanimously

- e. Discuss and/or take possible action on an ordinance amending Ordinance 2025-251 regarding animal control regulations. (City Administrator Johnson)

Motion: Adopt Ordinance 2026-282 Amending Ordinance 2025-262 Establishing Animal Control Regulations

1st – Mayor Pro Tem Madero

2nd – Alderman McNeal

Passed: Unanimously

- f. Discuss and/or take possible action on a property registration program services offered by MuniReg, including program design, implementation, and administration to strengthen property data and reduce blight. Presenter: Michael Halpern. (City Administrator Johnson)

Motion: Postpone until the next regularly scheduled meeting

1st – Mayor Pro Tem Madero

2nd – Alderman McNeal

Passed: Unanimously

- g. Discuss and/or take possible action on authorizing the Interim City Administrator to advertise a Request for Proposals for municipal solid waste collection and disposal services upon expiration of the existing contract with Waste Connections on the Texas Municipal League website and the City website through October 2026. (City Administrator Johnson)

Motion: Revise the franchise fee from 10% to 5%

1st – Alderman Tremblay

2nd – Mayor Pro Tem Madero

Passed: Unanimously

Motion: Strike December 10th 2026 and insert November 12th 2026, strike the final regularly scheduled city council meeting preceding the contracts effective date

1st – Mayor Pro Tem Madero

2nd – McNeal

Passed: Unanimously

Motion: Replace Cityadministrator@cityofsandyoaks.com with Mayor@cityofsandyoaks.com

1st – Mayor Pro Tem Madero

2nd – Alderman McNeal

Passed: Unanimously

Motion: Authorize the City Administrator to post the RFP of Solid Waste Collections as amended

1st – Mayor Pro Tem Madero

2nd – Alderwoman Walker

Passed: Unanimously

- h. Discuss and/or possible action on amendments to the Personnel Policy Manual, Section 19, Travel Policy, addressing training approval, mileage, meal reimbursement, and personal vehicle use. (City Administrator Johnson)

Motion: Accept proposed new section with class of service to include only economy class travel and to update to 21 days in advance not 14-21 days in advance

1st – Walker

2nd – McNeal

Passed: Unanimously

9. Administration – New Business

- a. Discuss and/or possible action on the appointment, employment, duties, discipline, or dismissal of Animal Control Officer Ashley Cunningham. (City Administrator Johnson)

Motion: City Administrator to rewrite the job description for Animal Control; letter of 6-month probation drafted by the City Administrator; 30-day evaluations conducted by Alderman 2 until the Chief Position is filled.

1st – Alderman Tremblay

2nd – Alderman McNeal

Passed Unanimously

- b. Discuss and/or take possible action on the City's 2026-2027 employee health benefits renewal through TX Health Benefits Pool, including selection of a medical plan design option and authorization for the Interim City Administrator to execute all required renewal documentation. (City Administrator Johnson)

Motion: To bring back at the next meeting to allow for City Employees to have input, and to address cost to city and employee

1st – Mayor Pro Tem

2nd – Alderman McNeal

Passed: Unanimously

- c. Discuss and/or take possible action on authorizing the Interim City Administrator to pursue a non-binding grant opportunity through Blue Cross Blue Shield of Texas (Blue Impact Program) for community health and wellness initiatives, including but not limited to outdoor fitness infrastructure at Tom Repino Park. (City Administrator Johnson)

Motion: Postpone Indefinitely

1st – Mayor Pro Tem Madero

2nd – Tremblay

Passed: Unanimously

- d. Discuss and/or take possible action on the construction of a new municipal building. Presenter: City Engineer Swaim (Mayor Martinez Jr.) Robert Lopez – presented estimates on scopes of work for the drawing/development of plans for new ACO/Police building and City Hall rework to accommodate the police department's need for more space for the evidence room. **No Action Taken**

- e. Discuss and/or take possible action the City's Purchasing Card Policy, as revised including adoption of said policy. (City Administrator Johnson)

Motion: Adopt the City's purchasing policy as revised.

1st – Mayor Pro Tem Madero

2nd – Tremblay

Passed: Unanimously

- f. Discuss and/or take possible action on Ordinance No. 2026-276, the second reading of an ordinance amending Ordinance No. 2024-245 regarding regulation of fences and establishing a \$40.00 fence permit fee by reference to the Master Fee Schedule. (City Administrator Johnson)

Motion: Adopt 2026-276

1st – Mayor Pro Tem Madero

2nd – Alderman McNeal

Passed: Unanimously

- g. Discuss and/or take possible action on an ordinance authorizing a comprehensive change of references from the Public Works Department and Public Works Director to the City Maintenance Department and City Maintenance Director, respectively; providing for severability; and providing for an effective date. (City Administrator Johnson)

Motion: Authorizing a comprehensive change of references from the Public Works Department and Public Works Director to the City Maintenance Department and City Maintenance Director and waive the 2nd reading.

1st – Mayor Pro Tem Madero

2nd – Alderwoman Walker

Passed: Unanimously

- h. Discuss and/or take possible action on an ordinance abolishing the position of Public Works Director, creating the position of City Maintenance Director, and repealing Ordinance No. 2022-202. (City Administrator Johnson)

Motion: Postponed until the next regularly scheduled meeting.

1st – Alderman McNeal

2nd – Alderman Tremblay

Passed: Unanimously

- i. Discuss and/or take possible action on approving a Resolution establishing spring and fall citywide yard sales on the Saturday preceding the respective curbside brush and bulky item collections, and waiving the garage sale permit fee under Ordinance No. 2026-278. (City Administrator Johnson)

Motion: Establishing spring and fall citywide yard sales on the Saturday preceding the respective bulky item collections, and waiving the garage sale permit fee under Ordinance No. 2026-278 and striking any reference to curbside brush.

1st – Alderman McNeal

2nd – Alderwoman Walker

Passed: Unanimously

10. Executive Session

- a. Executive Session to deliberate the appointment, employment, duties, discipline, or dismissal of Animal Control Officer Ashley Cunningham, pursuant to Government Code section 551.074 (personnel matters). (Mayor Martinez Jr.)

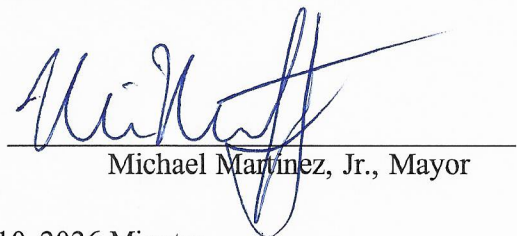
Executive Session Beginning: 7:09PM

Executive Session Ending: 8:03PM

11. Adjourn

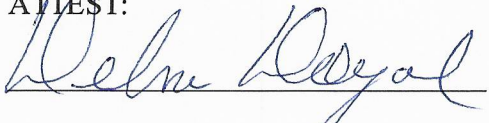
11:26 PM.

Passed and approved this 24th day of September, 2026.



Michael Martinez, Jr., Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read "Delma Doyal", written over a horizontal line.

Delma Doyal City Secretary